



Section I. Invitation for Sealed Quotation

Name of the Office: Ministry of Economic Affairs and Planning (MoEAP)

Address of the Office: Janakpurdham, Dhanusha

Invitation Sealed Quotation for Branded Laptop, Desktop Computer, Printer, Scanner & Fax

Sealed Quotation No.: MoEAP/Sealed/07/2075/76/Goods

Date of first Publication: 2076/02/24 (Gorkhapatra)

1. The MoEAP invites sealed quotations from registered Suppliers for the supply, delivery and installation of Machinery goods. (Laptops, Branded Desktop computer, Printers & Scanner)
2. Interested eligible Suppliers may obtain further information and inspect the sealed quotation Forms at the office of Ministry of Economic Affairs and Planning, Jankpurdham, Ph No. 041-523028.
3. Sealed Quotation Forms may be purchased by eligible Suppliers on the submission of a written application and upon payment of a non-refundable fee of **Rs.1000.00**
4. Sealed Quotations must be submitted to the above office on or before **12 Noon** on **[2076/03/08]**. Quotation received after this deadline shall not be accepted.
5. Quotations must be valid for a period of **45 days** after opening of Sealed quotations and must be accompanied by Cash Security or Bank Guarantee, amounting to a **Rs.33,200**, which shall be **valid for 75 days** after opening of the Sealed Quotations.
6. If bidder wishes to submit the Cash Security, the cash should be deposited in Deposit Account No.1220502000000 **Office Code 70-232-17-01** at **Rastriya Banijya Bank, Janakpurdham** and submit the receipt of the deposited amount of cash along with the Sealed Quotation.
7. Sealed Quotation shall be opened in the presence of Suppliers' representatives who choose to attend at 2 pm, **16th day of Notice published** at the office of Ministry of Economic Affairs and Planning.
8. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day.
9. The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.

S.No.	Description	Quantity	S.No.	Description	Quantity
1.	Laptop	7 (seven)	2.	Branded Desktop Computer	5 (five)
3.	Fax Machine	1 (one)	4.	Printer	2 (two)
5.	Scanner	4 (four)			